

# ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Personnel Development Program - FY 1975

FROM:

Director of Personnel  
5E 58, Headquarters

EXTENSION

6825

NO.

DATE

5 SEP 1974

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Deputy Director for  
Administration  
7D 26, Headquarters

9 SEP 1974

*Jfb*

to 4:

Forwarded for your signature. This is the PDP package discussed with you several weeks ago.

4. Director of Central  
Intelligence  
7E 12, Headquarters

The memorandum and instructions have been changed to include your wish to insure the executive development plans include the senior operators, analysts, et al, who would not normally be considered in the managerial group. The intent has been spelled out in the memo and the Section has been retitled "Executive Level Development."

Mr. Blake's note:

Sir:

Senior personnel in all Directorates have been made aware of the changes in the PDP structuring, so this rather extensive workload will not hit them unexpectedly.

FOIAb3b

F. W. M. Janney  
Director of Personnel

/s/

Jack Blake

To 4:

Sir:

Senior personnel in all Directorates have been made aware of the changes in the PDP structuring, so this rather extensive workload will not hit them unexpectedly.